

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

October 14, 2024

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members Brian Lucot and Lawrence Vogel were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough; Aaron Laughlin, Director of Public Works; Irv Firman, Solicitor; and Tom Bonidie, Code Enforcement Officer.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, September 9, 2024 – After the regular meeting to discuss personnel issues.

Wednesday, September 11, 2024 – Possibly during the Annual September 11th Remembrance event.

Saturday, September 21, 2024 – Possibly during the Community Day event.

Friday, October 11, 2024 – Possibly during the Friends of the Library 50th Anniversary event.

Monday, October 14, 2024 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, OCTOBER 14, 2024.

Mrs. Fosbaugh stated that no comments, phone calls or emails were submitted.

CALL ON THE PEOPLE

Danielle Strimlan, 620 Carothers Ave., Carnegie, PA – Ms. Strimlan discussed drilling activities and potential risks, including environmental impacts: water contamination, and air pollution, noise pollution, possible lowering of property value, health risks: respiratory issues, and possible structure/road damages. She asked the Board of Supervisors to make amendments to the Gas and Oil Ordinance.

Action on Minutes

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Public Nuisance Hearing held on September 9, 2024, to receive testimony with regard to the property located at 3127 Southern Drive, South Park, PA. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Public Hearing held on September 9, 2024, to receive testimony on Ordinance No. 719, changing the zoning district of a portion of property located at 3501 Brownsville Road from C-4 (Heavy Commercial) to R-2 (Medium Density), and amending the Township zoning map to reflect the change. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Regular Meeting of the Board of Supervisors held on September 9, 2024. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the payment of invoices for the month of September, 2024. All members voted aye. Motion carried.

Action to Schedule Public Hearing – Conditional Use Request – Sheffler & Company on Behalf of Foxlane Homes – Sunset Golf – 3501 Brownsville Road

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve scheduling a Public Hearing on Monday, November 11, 2024, at 6:30 p.m. for the purpose of considering the Conditional Use Request submitted by Sheffler & Company, on behalf of Foxlane Homes, with regard to the property located at 3501 Brownsville Road, being Lot and Block No. 886-R-250, for the purpose of constructing a Planned Residential Development (PRD). All members voted aye. Motion carried.

Action to Schedule Public Hearing – Planned Residential Development (PRD) Request – Sheffler & Company on Behalf of Foxlane Homes – Sunset Golf – 3501 Brownsville Road

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve scheduling a Public Hearing on Monday, November 11, 2024, at 6:45 p.m. for the purpose of considering the tentative Planned Residential Development (PRD) request submitted by Sheffler & Company, with regard to the property located at 3501 Brownsville Road, being Lot and Block No. 886-R-250, for the purpose of receiving public testimony on the project. All members voted aye. Motion carried.

Action on Easement Agreement – South Park Township and Mero South Park Ventures, LLC

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Easement Agreement by and between Mero South Park Ventures, LLC, and the Township of South Park, the purpose of which is to permit the relocation of a ten-foot (10') drainage easement from Penbrook Drive to Summit Drive, being Parcel No. 203 of the Summit Station Phase II Plan, Lot and Block No. 886-N-300;

and if approving, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Easement Agreement – Brian Jon Bodnar/Heather Leanne Gedeon and the Township of South Park

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Easement Agreement by and between Brian Jon Bodnar and Heather Leanne Gedeon, and the Township of South Park, the purpose of which is to allow the Township access for maintenance purposes to a small portion of the drainage easement that extends into Parcel No. 246 of the Summit Station Phase II Plan, being 2032 Pinnacle Drive, and Lot & Block No. 886-N-245, and if approving, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Easement Agreement – Summit Station Neighborhood Association, Inc. and the Township of South Park

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Easement Agreement by and between the Summit Station Neighborhood Association, Inc. and the Township of South Park, the purpose of which is to allow the Township access for maintenance purposes to the ten-foot (10') drainage easement within the open space of Parcel No. 202 of the Summit Station Phase II Plan, being Lot and Block No. 886-N-200; and if approving, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on 2025 Minimum Municipal Obligation

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Minimum Municipal Obligation (MMO) for the year 2025, as prepared by Mockenhaupt Benefits Group, relative to the Service Employee's Pension Plan and the Police Pension Plan, and to authorize the certification of said documents by the Chief Administrative Officer. All members voted aye. Motion carried.

Action on Resolution No. 15-24

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 15-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING FORTH IN FORMAL RESOLUTION FORM THE ALLOCATION OF STATE AID PENSION FUNDS RECEIVED UNDER ACT 205, THE GENERAL MUNICIPAL SYSTEM STATE AID PROGRAM, AND AUTHORIZING OTHER AND FURTHER ACTION THERETO. All members voted aye. Motion carried.

Action on Disbursement of Volunteer Fire Relief Association Funds – 2024 Commonwealth of Pennsylvania Allocation

Motion by Mr. Lucot, seconded by Mr. Vogel, to authorize the equal distribution of the Commonwealth of Pennsylvania Allocation in the amount of \$82,520.67 designated to support the two (2) Volunteer Fire Relief Associations located within the confines of South Park Township: Broughton Volunteer Fire Department (\$41,260.34) and Library Volunteer Fire Company (\$41,260.33). All members voted aye. Motion carried.

Action to Schedule Public Informational Meeting – MS4 Presentation

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve scheduling a Public Information Meeting for Monday, November 11, 2024, at 6:15 p.m., for the purpose of providing educational information to the public concerning the Municipal Separate Storm Sewer System (MS4), as required by DEP under the permitting process. All members voted aye. Motion carried.

Action on Payment Request No. 1 and Final – 2024 Township

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 1 and Final in the amount of \$385,825.55, as submitted by the contractor, Alex E. Paris Contracting Co., Inc. for the project identified as the 2024 Paving

Paving Project – Alex E. Paris Contracting Co., Inc.

Program; and if approving, as recommended by the Project Engineer. All members voted aye. Motion carried.

Action on Ordinance – Code of the Township of South Park

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve rescheduling action on the Ordinance Codification relative to the Code of the Township of South Park, with adoption of said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, December 9, 2024. All members voted aye. Motion carried.

Action to Ratify Permanent Appointment – Police Officer Joseph Zimmerman

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the appointment of Officer Joseph Zimmerman as a permanent, full-time police officer with the South Park Township Police Department, as he has successfully completed his 18-month probationary period without incident, retroactive to September 14, 2024, as recommended by Chief Dennis McDonough. All members voted aye. Motion carried.

Action to Ratify Permanent Appointment – Police Officer Andrew Esser

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify appointment of Officer Andrew Esser as a permanent, full-time police officer with the South Park Township Police Department, as he has successfully completed his 18-month probationary period without incident, retroactive to September 15, 2024, as recommended by Chief Dennis McDonough. All members voted aye. Motion carried.

Action to Ratify Permanent Appointment – Police Officer Prasad Pokhrel

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the appointment of Officer Prasad Pokhrel as a permanent, full-time officer with the South Park Township Police Department, as he has successfully completed his 18-month probationary period without incident, retroactive to September 16, 2024, as recommended by Chief Dennis McDonough. All members voted aye. Motion carried.

Action on Retirement – Part-Time Administrative Clerk – Donna Gimigliano

Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the retirement of Donna Gimigliano, from her position as a part-time Administrative Clerk with South Park Township, effective Friday, October 11, 2024, at the close of the business day. All members voted aye. Motion carried.

Action to Ratify Employment – Part-Time Administrative Clerk – Kristi Marie Smith

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the employment of Kristi Marie Smith as a Part-Time Administrative Clerk with South Park Township at the rate of \$16.56, and an effective date of hire being September 26, 2024. All members voted aye. Motion carried.

Action on MS4 Report – September, 2024

Mrs. Fosbaugh explained that following is the MS4 report for September dated October 14, 2024. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Director and the Administrative Assistant attended a session sponsored by The Gateway Engineers. The training addressed

stormwater, sewers, the maintenance of retention ponds, future planning for storm sewers, etc.

3. The members of the Public Works Department were provided with annual MS4 training by the Administrative Assistant. Subjects discussed included spillage, vehicle maintenance and stormwater, assessing the stormwater inlet rating system for accuracy, and corrective action activities.

4. The annual MS4 Report was submitted to DEP as the deadline was September 30th.

5. The retention tank located in the Library's accessory lot was inspected by Jet Jack. Maintenance is needed and the activities will be included in the 2025 Sanitary Sewer Program.

6. The Public Works Department repaired several areas of curbing along Township streets so that stormwater is directed into the catch basins.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the MS4 Report for the month of September, 2024. All members voted aye. Motion carried.

Police Chief's Report

The Police Chief's Report for September, 2024:

Calls for Service	585
Arrests	8
Traffic Citations	15
Warning Citations	31
Reportable Accidents	2
Non-Reportable Accidents	9
Fire Calls	7
Emergency Medical Assists to Tri-Community EMS	76
Deer Struck by Vehicles	4

Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the Police Chief's report for the month of September, 2024. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot congratulated the Friends of South Park Township Library, they had their 50th Anniversary Celebration Dinner, and have their annual Fall Book Sale coming up. Mr. Lucot also congratulated Officer Zimmerman, Officer Esser and Officer Pokhrel upon completing their probation period and joining the force on a permanent basis. He also wished a Happy Halloween to all.

Mr. Vogel – Mr. Vogel congratulated the Friends of the South Park Township Library for their 50th Anniversary Dinner, it was well attended and a great evening. He also congratulated the new officers joining the South Park Township Police Department. October is also Fire Prevention month, both fire

departments have been educating about Fire Detectors, and getting to schools to stress the importance of fire prevention. South Park Township's Community Day was a success, with beautiful weather and great attendance. Mr. Vogel concluded to please be safe on Halloween.

Mr. Snee – Mr. Snee added South Park Township hosted the September 11th Event, put together by Mrs. Fosbaugh, and he thanked all of the participants and the work in putting together the event.

Adjournment

Motion by Mr. Lucot, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:24 p.m.